



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE 2018-08-21 10:05 - Regular School Board Meeting

AGENDA ITEM ITEMS

CATEGORY EE. OFFICE OF STRATEGY & OPERATIONS

DEPARTMENT Procurement & Warehousing Services

Special Order Request
 Yes No

Time

Open Agenda
 Yes No

ITEM No.:
EE-6.

TITLE:
Recommendation for Additional Spending Authority - 16-037N - Travel Agency and Tour Operation Services.

REQUESTED ACTION:
Approve an increase in spending authority for the above Request for Proposal (RFP). Contract Term: October 21,2015 through December 31, 2018; 3 Years, 2 Months; User Department: District-wide; New Award Amount: \$1,705,000. Awarded Vendor(s): 16; Small/Minority/Women Business Enterprise Vendor(s): 4. See Supporting Docs for continuation of Requested Action.

SUMMARY EXPLANATION AND BACKGROUND:
On October 21, 2015, The School Board of Broward County, Florida (SBBC), approved the award for RFP 16-037N - Travel Agency and Tour Operation Services. The purpose of this RFP was to select qualified vendors to organize educational travel packages, including airfare, charter buses, and hotel accommodations, and for educational, athletic and/or recreational purposes. See Supporting Docs for continuation of Summary Explanation and Background.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$220,000. The Contract award amount was \$1,485,000. The request is to increase the spending authority by 220,000, bringing the new contract value to \$1,705,000. The funding source will come from various locations' operating budgets and Grants. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet (3) Continuation of Requested Action (4) Continuation of Summary Explanation and Background (5) Approved ARF 10-15-2015 RSBM EE-5 (6) Approved ARF 12-20-2016 RSBM EE-9 (7) Approved ARF 1-17-2018 RSBM EE-3 (8) Memo to Withdraw

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Alan Straus	Phone: 754-321-3810
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: _____

By: _____
School Board Chair